

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

<b>CONTRACTOR</b>	<b>CONTRACT NO. / TASK NO.</b>	<b>JOB ORDER NUMBER</b>	<b>APPROV. BY</b>
QSS Group, Inc.	NAS5- 99124    TASK NO. 305    AMENDMENT	415-616-41-26-89	00

**TASK TITLE:** (NTE 80 characters; include Project name)  
**GOES Integration and Test Manager Services**

**APPROVALS:** (Type or print name and date)

<b>ASSISTANT TECHNICAL REPRESENTATIVE (OR TASK MONITOR)</b>	<b>DATE</b>	<b>ORG CODE</b>	<b>MAIL CODE</b>	<b>PHONE</b>
David Amason <i>David Amason</i>	6/19/00	568	568	301-286-0789
<b>BRANCH HEAD</b>	<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>	
Fred Huegel <i>Fred Huegel</i>	6/19/00	568	301-286-2285	
<b>CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)</b>	<b>DATE</b>	<b>CODE</b>	<b>PHONE</b>	
for Robert S. Lebair, Jr. <i>Robert S. Lebair, Jr.</i>	6/20/00	560	301-286-6588	
<b>FLIGHT HARDWARE, CRITICAL GSE OR SOFTWARE</b> <small>(IF YES, NEED CODE 303 CONCURRENCE NEXT BLOCK)</small>	<b>CONTRACTING OFFICER'S QUALITY REP.</b>	<b>DESIGNATED FIRM:</b>		
<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES				

The contractor shall identify and explain the reason for any deviations, exceptions, or conditional assumptions taken with respect to this Task Order or to any of the technical requirements of the Task Order Statement of Work and related specifications. The contractor shall complete and submit the required Reps and Certs.

*(To be completed by Contracting Officer)*  
**C.O. Requested Quote on:**  
**Date:** JUN 20 2000

Contractor will develop specification or statement of work under this task for a future procur  NO     YES

Flight hardware will be shipped to GSFC for testing prior to final del  NO     YES     N/A

Government Furnished Property/Facilities  NO     YES -- SEE LIST OF GFP (offsite only) / FACILITIES (onsite only)

Onsite Performance:     NO     YES    If yes:     TOTAL     PARTIAL  
If partial, indicate onsite work in SOW by asterisk (\*)

Surveillance Plan Attached:     NO     YES

Highlighted Contract Clauses:    *(to be completed by Contracting Officer)*

Per Clause H.14, Task Ordering Procedure, subparagraph (f), the effective date of this task order shall be June 20, 2000.

**INCENTIVE FEE STRUCTURE** (check one)

(See Contract NAS5-99124, Attachment K, Incentive Fee Plan)

	<u>    </u> No. 1	<u>    </u> No. 2	<u>  X  </u> No. 3	<u>    </u> No. 4	<u>    </u> No. 5
Cost	10%	50%	25%	25%	%
Schedule	15%	25%	25%	50%	%
Technical	75%	25%	50%	25%	%

(To be completed by Contracting Officer)

The target cost of this task order is \$ 43,923.

The target fee of this task order is \$ 2,818.

The total target cost and target fee of this task order as contemplated by the Incentive Fee clause of this contract is \$ 46,741.

The maximum fee is \$ 4,118.

The minimum fee is \$0.

**AUTHORIZED SIGNATURE:**

THIS TASK ASSIGNMENT IS ISSUED ACCORDING TO THE CONTRACT CLAUSE "TASK ASSIGNMENTS AND REPORTS"

*[Signature]*    7/19/2000    **STEVEN R. LLOYD**  
 SIGNATURE OF CONTRACTING OFFICER    DATE    CONTRACTING OFFICER

**CONTRACTOR'S ACCEPTANCE:**

\_\_\_\_\_  
 AUTHORIZED SIGNATURE    \_\_\_\_\_  
 DATE

**TECHNICAL WORK MAY NOT BEGIN PRIOR TO CO APPROVAL**

NASA/GODDARD SPACE FLIGHT CENTER

**REQUEST FOR TASK PLAN / TASK ORDER**

CONTRACTOR

CONTRACT NO./TASK NO.

QSS Group, Inc.

NAS5-

99124

TASK NO.

305

AMENDMENT

Applicable paragraphs from contract Statement of Work:

**STATEMENT OF WORK** (Continue on blank paper if additional space is required)

The contractor shall serve as the GOES Integration and Test (I&T) Manager for the GOES N-Q Project. Specifically, the following tasks shall be performed.

1. Plan and coordinate the necessary GOES team support to cover all I&T activities, including I&T activities related to the GFE instruments.
2. Participate in project reviews, telecons, and meetings.
3. Review documentation.
4. Work with HSC counterparts and GFE Instrument providers on I&T approaches, I&T philosophy, and I&T implementation.
5. Lead weekly I&T telecons between the spacecraft contractor, the instrument contractors, and the GOES Project.
6. Provide oversight for the GOES project for all GOES related I&T activities.
7. Support the GOES N-Q Systems Manager in the monthly presentation of the GOES project status to the AETD/STACC Directorates.

**PERFORMANCE SPECIFICATIONS:**

I&T status, issues and concerns shall be informally presented orally during various weekly project staff meetings. GOES I&T related reviews, telecons, and meetings shall be regularly attended, and GOES I&T related documentation shall be thoroughly and timely reviewed so a proper assessment of the GOES I&T status, issues concerns, and compliance with the GOES Performance Specification and the GOES SOW can be made.

**APPLICABLE DOCUMENTS:**

GOES N-Q Performance Specification  
GOES N-Q Statement Of Work (SOW)  
GOES GFE Instruments ICD's

**TASK END DATE:** 9/30/00**MILESTONES/DELIVERABLES AND DATES:**

1. The timely review of GOES documents, test plans, test reports, and procedures: comments due within 3 weeks of receipt.
2. Written/oral status reports: presented each Monday at Project Staff and Systems Staff meetings.
3. Technical Status Report: monthly, due the 15th of the month.

**PERFORMANCE STANDARDS:**

**Schedule:** On-time delivery/completion of the above deliverables/milestones.

**Technical:** ATR's acceptance of the above.

**FINAL DELIVERY DESTINATION (NAME, BLDG, ROOM):**

David Mitchell, GOES Observatory Manager (Acting), Building 6, Room W232